



**VOLUNTEER
CENTER
OF LUBBOCK**

p r e s e n t s

The Invested Intern

Developing an Internship Program at Your Organization

According to the Denver Foundation, recent trends among U.S. nonprofits indicate our sector is experiencing difficulty finding and retaining diverse, qualified talent. However, when many organizations are asked if they utilize internships to recruit and train individuals, they squirm at the idea.

Internships are an excellent way for organizations to engage individuals with specific skills, utilize qualified help for special projects, and train potential job candidates for little or no cost. However, there is a difference between a "volunteer" and an "intern," and organizations need to be aware of what constitutes a true, legal internship versus a long-term volunteer opportunity.

This workshop will help your organization look through a different lens when it comes to internship opportunities.

Workshop participants will learn about the legal criteria for internships; what an internship can look like, including in-person and "virtual" internships; how to develop internship positions; discuss relevant management techniques; and create an internship engagement timeline.

What is included:

- Individual & group activities
- Workbook materials

Who should attend:

- Executive Directors
- Volunteer Coordinators
- Board Members
- Interested Staff

Registration Deadline:

Thursday, September 23

p r e s e n t e d b y

Brandi Schreiber,
Community Impact
Volunteer Director

Date: Thursday, September 30, 2010
Time: 2:00 p.m. - 4:00 p.m. Registration & coffee begins at 1:45 p.m.
Location: Volunteer Center Conference Room, 1706 23rd Street
Cost: \$40 Agency Partners, \$50 Non-Agency Partners

To register, fill out and mail or fax registration form to the Volunteer Center. For more information call 747-0551 or e-mail jfischer@volunteerlubbock.org. Registration also available online at www.volunteerlubbock.org

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REGISTRATION FORM

For more information call 747-0551 or e-mail jfischer@volunteerlubbock.org

Name: _____
Title: _____
Organization: _____
Address: _____
City/State/Zip: _____
Phone: _____
Fax: _____
E-mail: _____

I would like to attend:

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Agency Partners: \$40
Non-Agency Partners: \$50

Total payment \$_____

Method of payment:

Check #: _____
(Make checks payable to Volunteer Center of Lubbock)

Credit Card Master Card _____ Visa _____

Card Number: _____

Expiration Date: _____ Billing Address Zip Code: _____

Name on Card: _____

(If you would prefer to pay by credit card over the phone,
please contact Jason Fisher at (806) 747-0551)

Bill me:
(Billing address if different from above)

Fees are refundable less a \$5.00 handling charge up to one week prior to the workshop. For more information:
Call (806)747-0551 or email jfischer@volunteerlubbock.org

Please fax or mail completed form to:
Volunteer Center of Lubbock
1706 23rd Street, Suite 101, Lubbock, Texas 79411
(806) 747-8640 fax, (806) 747-0551 phone
Registration also available online at www.volunteerlubbock.org



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